

Charter Trustees for Harrogate

Annual Meeting of the Charter Trustees

Minutes of the meeting held at the Civic Centre, Harrogate on Monday, 17 April 2023 commencing at 10.30 am.

Councillors: Councillors Chris Aldred, Philip Broadbank, Sam Gibbs, Michael Harrison, Paul Haslam, Peter Lacey, John Mann, Pat Marsh, Mike Schofield and Monika Slater.

In attendance: Councillor David Ireton, Chair of North Yorkshire Council (in the Chair)

Officers present: Jennifer Norton, Assistant Director Legal; Elizabeth Jackson, Democratic Services Manager; and Pamela Barnes, Mayor's Secretary.

01 Apologies for absence

Councillor David Ireton, Chair of North Yorkshire Council, welcomed everyone to the meeting. There were no apologies for absence.

02 Appointment of Clerk

Resolved –

That Barry Khan, Assistant Chief Executive Legal and Democratic Services, be appointed as Clerk to the Charter Trustees.

03 Election of Charter Mayor

Moved by Councillor Chris Aldred

Seconded by Councillor Sam Gibbs

Resolved (unanimously) –

That Councillor Michael Harrison be elected Charter Mayor of Harrogate for 2023-24.

The Charter Mayor made the declaration of acceptance of office.

The Charter Mayor, Councillor Michael Harrison, in the Chair

04 Election of Deputy Charter Mayor

Moved by Councillor Michael Harrison

Seconded by Councillor Pat Marsh

Resolved (unanimously) –

That Councillor Chris Aldred be elected Deputy Charter Mayor of Harrogate for 2023-24.

The Deputy Charter Mayor made the declaration of acceptance of office.

05 Calendar of meetings**Resolved (unanimously) –**

That the next meeting of the Charter Trustees take place on 23 October 2023.

06 Charter Trustees – Standing Orders and Handbook

Considered –

A report by Elizabeth Jackson, Democratic Services Manager, presenting the Charter Trustees' draft Standing Orders and Handbook for approval.

Resolved (unanimously) –

That:

- 1) The Standing Orders at Appendix 1 to the report be approved; and
- 2) The Handbook at Appendix 2 to the report be approved.

07 Charter Trustees – Standing Orders and Handbook

Considered –

A report by Elizabeth Jackson, Democratic Services Manager, presenting the Charter Trustees' draft Annual Budget for 2023-24 for approval.

Resolved (unanimously) –

That the draft Annual Budget 2023-24 at Appendix 1 to the report be approved.

08 Appointment of one representative and a substitute to the Association of Charter Trustee Towns**Resolved –**

That Councillor Philip Broadbank be appointed as the Charter Trustees for Harrogate representative and Councillor Paul Haslam be appointed as substitute representative to the Association of Charter Trustee Towns.

09 Any other items - such other business which the Chair agrees should be considered as a matter of urgency because of special circumstances.

There was no urgent business.

10 Date of next meeting

The next meeting will be held on 23 October 2023.

The meeting concluded at 10.51 am.